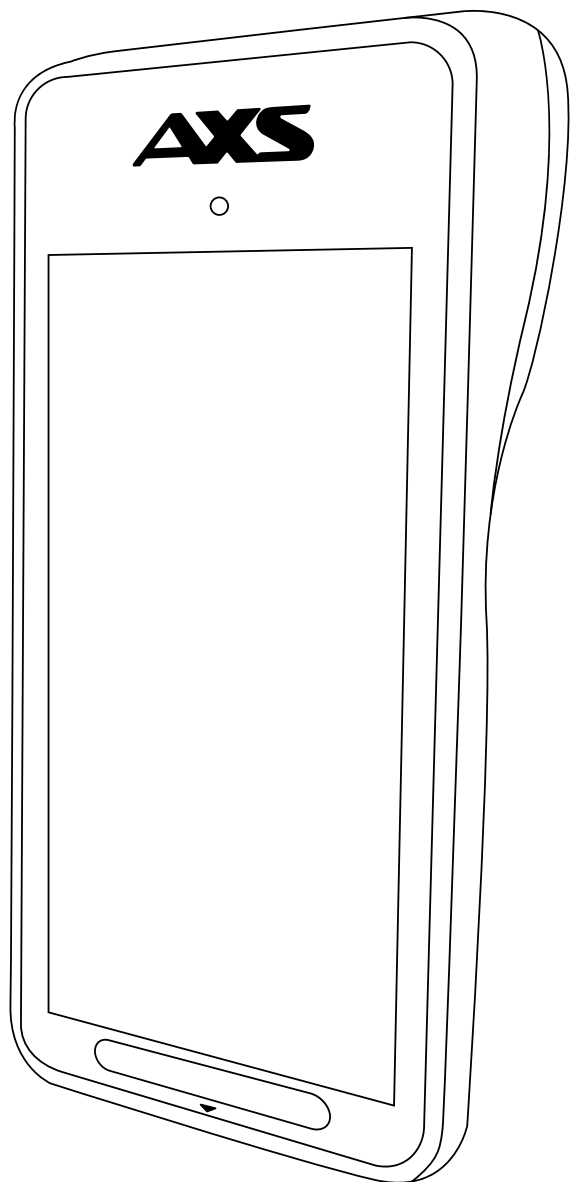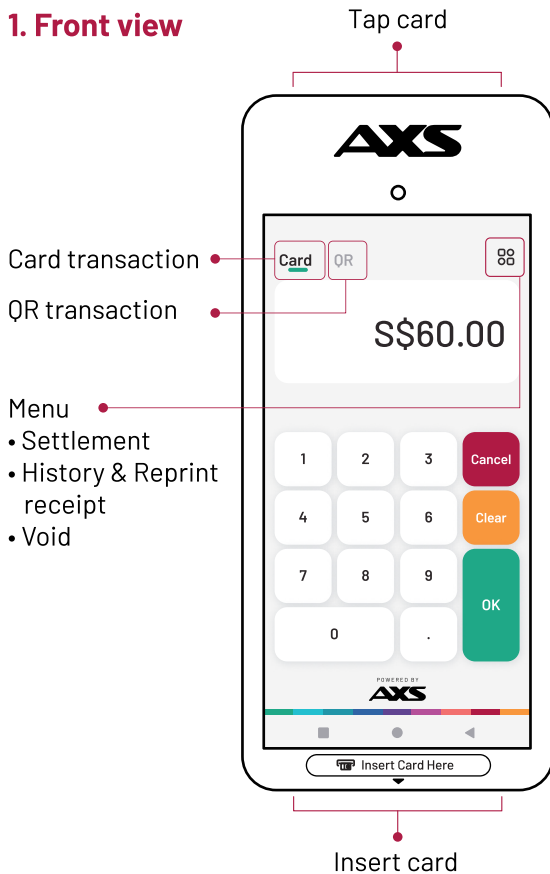# Get started with
PayCube Pro

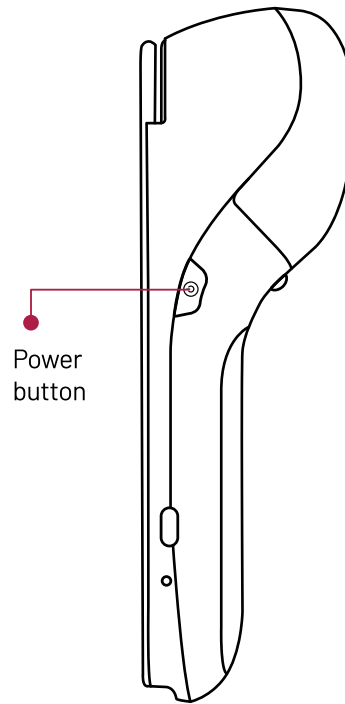**PayCube**

Powered by **AXS**

1 PayCube Pro
Functions
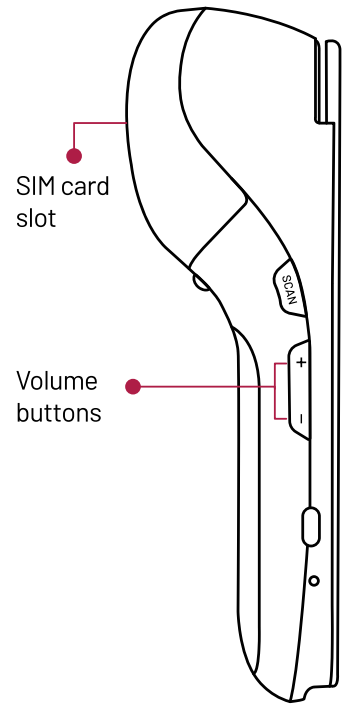
1. Front view

Tap card

Card transaction

QR transaction

Menu
- Settlement
- History & Reprint receipt
- Void

Card QR

S$60.00

1	2	3	Cancel
4	5	6	Clear
7	8	9	OK
0	.		

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Insert Card Here

Insert card

2. Right view

Power button

3. Left view

SIM card slot

Volume buttons

SCAN

Press and hold the Power ⊙ button to turn on your device.

Select the menu ⊞ button to access the following options:

- Settlement: To settle transactions
- History: To view transaction or reprint receipt
- Void: To void transaction

Press the ✛ ━ buttons to adjust the volume.

---

2 PayCube Pro
Start using your device

1 **Plug it in.**
Connect the charging cable to your device and power source.

2 **Turn it on.**
Press and hold the Power ⏻ button until the screen lights up.

$ **You're ready to go!**
Start accepting payments right away. No extra setup needed.

Note:
- A SIM Card is already installed - no setup required.
- Use the device while it's plugged in and charging, or unplugged on its own battery. When the battery runs low, simply plug it back in to recharge.
- Receipt roll has been pre-installed in the device.

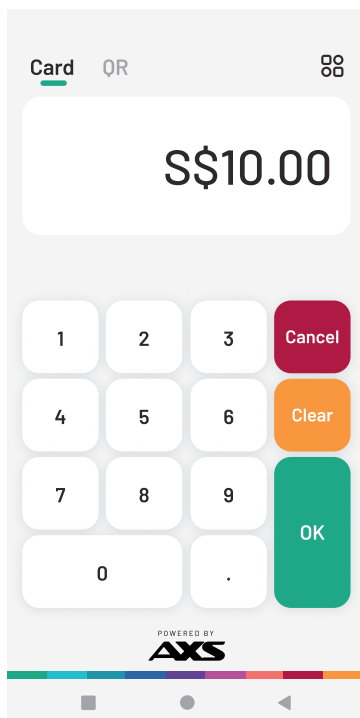Payment methods accepted:

VISA **PAYNOW**

Alipay * 微信支付 *
WeChat Pay
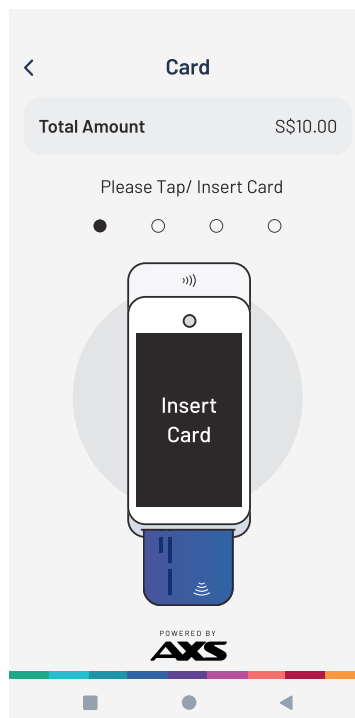
*More payment options coming soon.
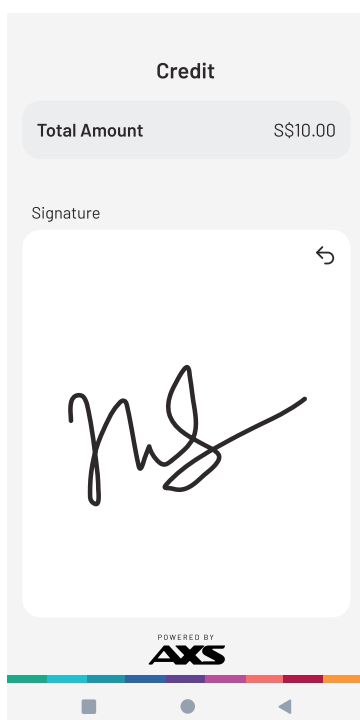
THE *PRO* WAY TO **HUAT!**
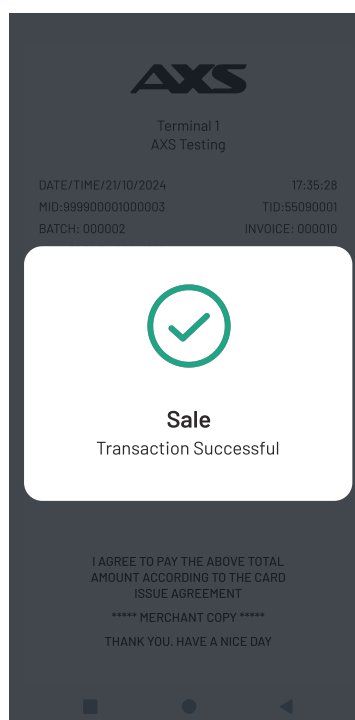
3 PayCube Pro
Card Payment

1. From the main screen, select **Card.**

2. Enter sale amount on the terminal and select **OK.**

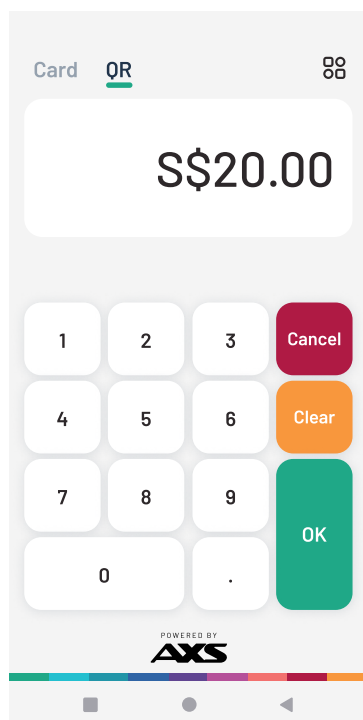3. Customer to tap or insert to make payment.

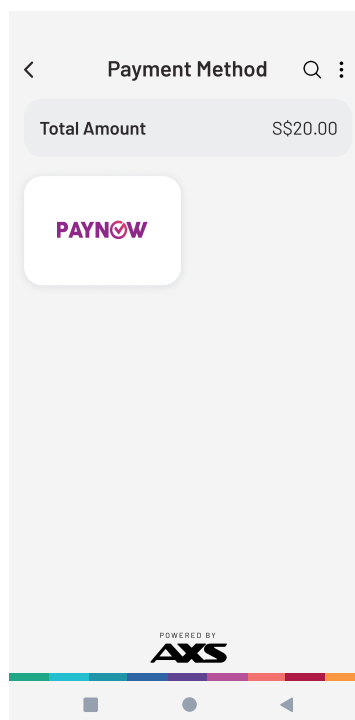4. When prompted, request for customer's signature to authorize the payment.

5. Wait for the **"Transaction Successful"** notification as confirmation of payment. Receipt will be printed.
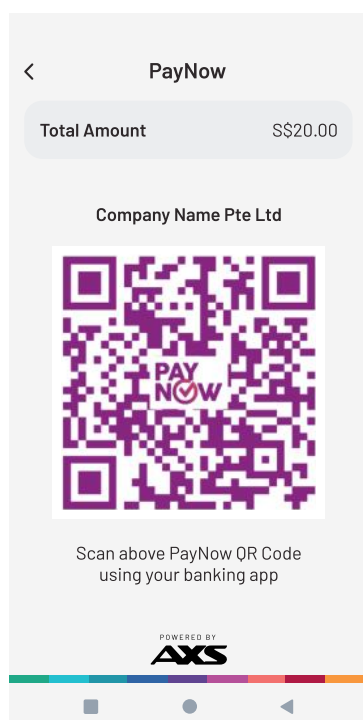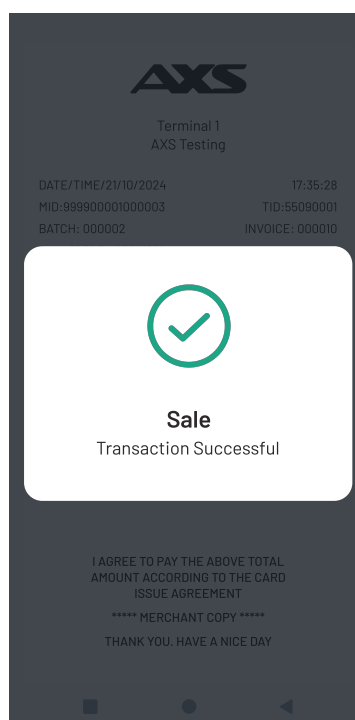
4 PayCube Pro
QR Payment

1. From the main screen, select **QR**.

2. Enter sale amount on the terminal and select **OK**.

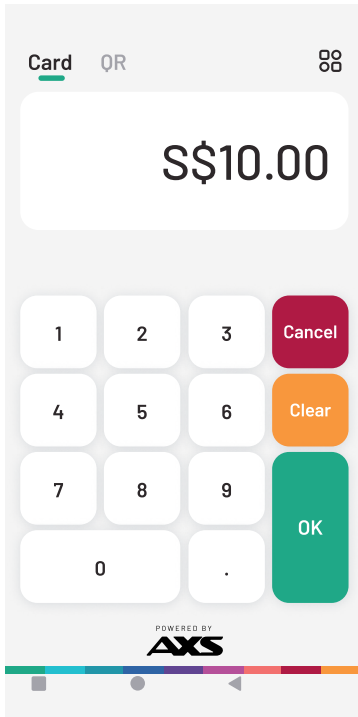3. Select preferred QR payment option.

4. Customer scans the QR code to make payment.

5. Wait for the **"Transaction Successful"** notification as confirmation of payment. Receipt will be printed.

5

PayCube Pro
Settlement

1. Select the menu ⊞ button.

2. Select **Settlement**.

3. Enter **Merchant Password** and select **OK.**

_____

Note: Merchant password will be provided upon onboarding.

4. A notification will confirm if the settlement was successful or declined. Receipt will be printed.

6 PayCube Pro
History

1. Select the menu ⊞ button.

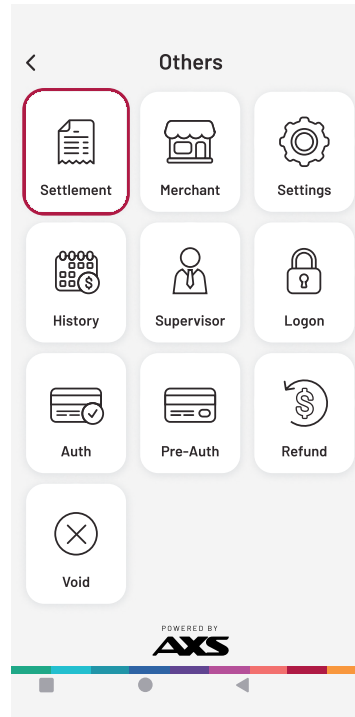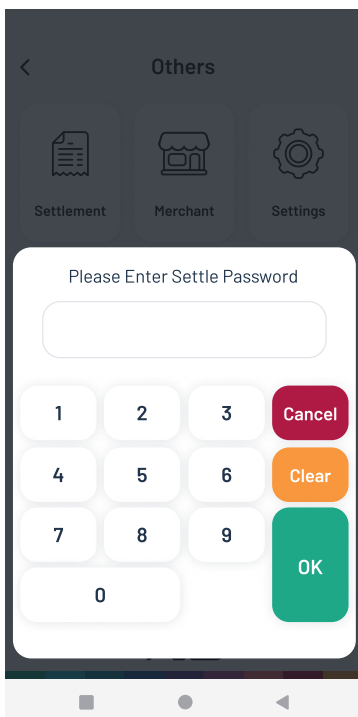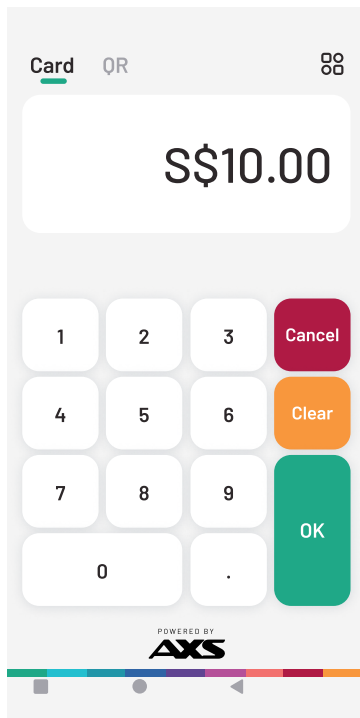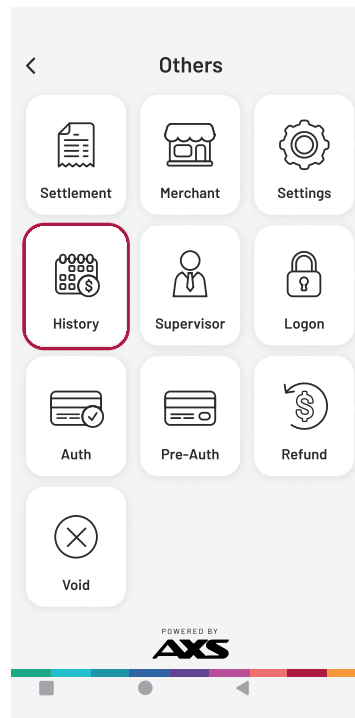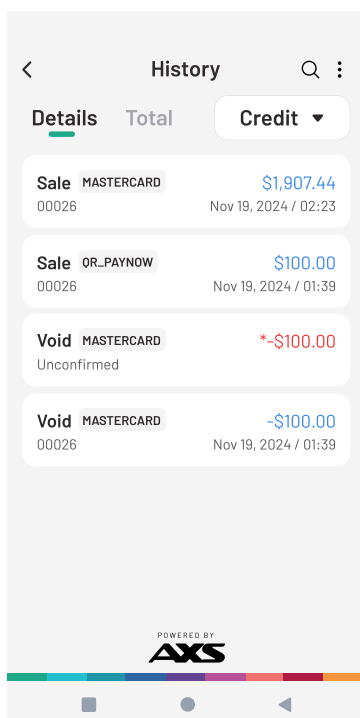2. Select **History**.

Others

Settlement | Merchant | Settings
History | Supervisor | Logon
Auth | Pre-Auth | Refund
Void

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3. A list of transaction types with amounts will be displayed.

History

Details | Total | Credit ▾

Sale MASTERCARD | $1,907.44
00026 | Nov 19, 2024 / 02:23

Sale QR_PAYNOW | $100.00
00026 | Nov 19, 2024 / 01:39

Void MASTERCARD | *-$100.00
Unconfirmed

Void MASTERCARD | -$100.00
00026 | Nov 19, 2024 / 01:39

POWERED BY AXS
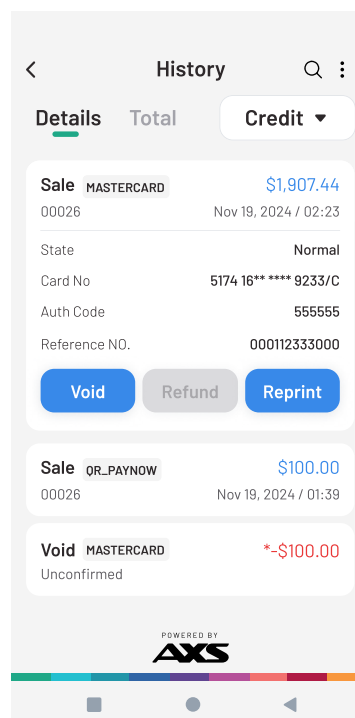
4. Select a transaction to view details, then select **Reprint** button to print your receipt again.

History

Details | Total | Credit ▾

Sale MASTERCARD | $1,907.44
00026 | Nov 19, 2024 / 02:23
State | Normal
Card No | 5174 16** **** 9233/C
Auth Code | 555555
Reference NO. | 000112333000

Void | Refund | Reprint

Sale QR_PAYNOW | $100.00
00026 | Nov 19, 2024 / 01:39

Void MASTERCARD | *-$100.00
Unconfirmed

POWERED BY AXS

7 PayCube Pro
Void
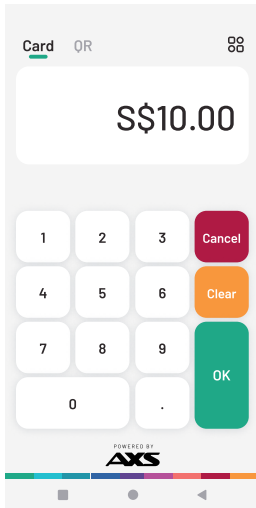
1. Select the menu button.
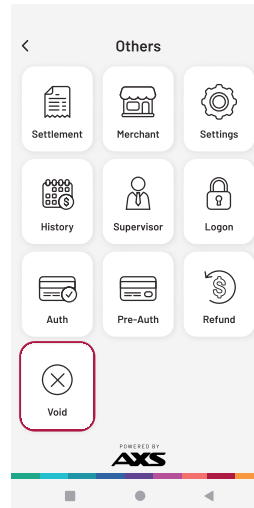
2. Select **Void**.

3. Enter **Merchant Password** and select **OK**.

   Note: Merchant password will be provided upon onboarding.

4. Select the invoice you wish to void from the transaction list.

Invoice No. 000003	2024/10/03
Invoice No. 000002	2024/10/02
Invoice No. 000001	2024/10/01
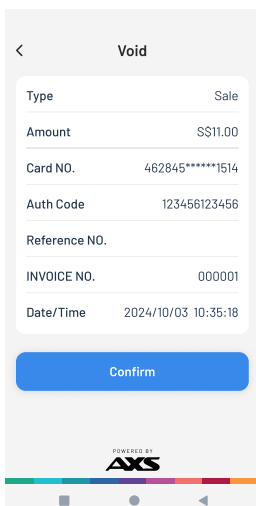
5. Check the details and select **Confirm** to proceed.

Void

Type	Sale
Amount	S$11.00
Card NO.	462845******1514
Auth Code	123456123456
Reference NO.	
INVOICE NO.	000001
Date/Time	2024/10/03 10:35:18

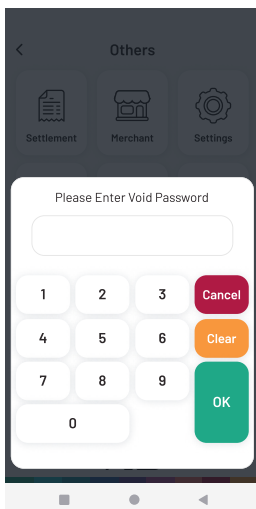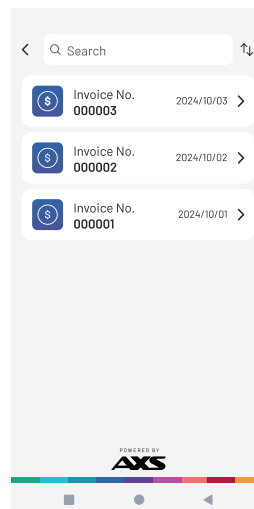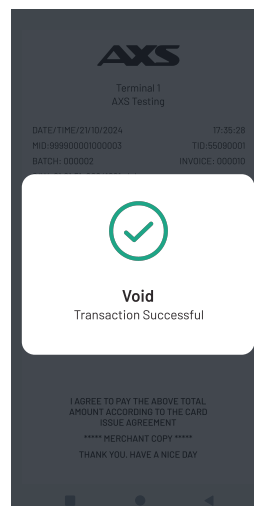6. A notification will confirm if the void was successful or declined. Receipt will be printed.

Void
Transaction Successful

8 PayCube Pro
Merchant Portal

Easily view all your transactions in AXS Merchant Portal.

Scan the QR code or click **here** to log in to your account.

Welcome to AXS Merchant Portal

Quick access to commonly used functions

| View Transaction Report | View Settlement Report | User Management | AXS Checkout |

Sidebar navigation:
- Home
- Dashboard
- Transactions
- Settlement Reports
- Invoices
- User Management
- Role Management
- Developer
- AXS Checkout
- Activity Log
- Account
- Subscription
- Help & Support
- Logout

Version: 1.0.4 - 1.0.4

Click here to view **Merchant Portal guide.**

Do not clean with alcohol or other corrosive liquid.

Keep away from extreme temperatures, water and fire.

Merchant First, User Always